

## ASUCI Legislative Council By-Laws

- Revised November 2001
- Revised November 2003
- Revised March 2006

### **I. PURPOSE**

A. The purpose of these by-laws shall be to provide procedures to be used in conducting the business of the ASUCI Legislative Council as described in Robert's Rules of Order and in carrying out the powers proscribed to the Legislative Council by the ASUCI Constitution.

### **II. AUTHORITY**

A. These by-laws are formed under and subject to the terms and limitations of the ASUCI Constitution.

B. In addition to the By-laws, the Legislative Council must approve amendments and revisions to the Judicial Board Policies and Procedures and the Elections Code.

C. It is the responsibility of the Executive Vice President to ensure that these by-laws and various policies and procedures are upheld and enforced.

### **III. MEMBERSHIP PROVISIONS**

A. Members

1. The Legislative Council shall consist of:

a. Duly elected or properly appointed Council members, ex-officio non-voting Executive Officers, and appointed non-voting members in good standing as defined in Article IV of the ASUCI Constitution and by the Registrar.

b. Appointed non-voting Council members of different cultural, ethnic, or special services interests. These members shall be appointed by their various constituencies; however, only organizations or associations with organized and officially recognized governing bodies may apply for seats on Council. Appointed non-voting Council members may not exceed five (5) in number.

2. Council member job descriptions and duties:

a. Executive Officer job descriptions (see ASUCI Constitution for powers).

1) President

a) Is concerned with issues involving the general welfare of students, issues relating to the administration of institutions of higher learning and administrative planning for the UCI campus.

b) Serves as the ASUCI liaison with the office of the Chancellor and the office of the Vice Chancellor for Business and Finance.

- c) Appoints with a majority of the voting Council members, executive commissioners who shall be responsible for liaison between the Greek, Athletic, and Multicultural communities, as well as student media and the historian, and others as created by a simple majority of the voting Legislative Council members.
- e) Delegates unspecified executive responsibilities to the appropriate officer, commissioner, director or committee.
- f) Conducts the President's Roundtable.

## 2) Executive Vice President

- a) Is concerned with matters relating to the Legislative Council.
- b) Serves as coordinator for Council and, as such, is responsible for maintaining the functions of the Council as outlined in the Council by-laws including, but not limited to, agenda and minutes of meetings, correspondence relating to bills and resolutions and meeting places, and adequate publicity for all meetings of the Council.
- c) Is responsible for the thorough initial orientation of regular Council members, for the continued education of the Council on current issues, topics and campus development related to the business of the Council and for securing from the membership support for ASUCI projects.
- d) Serves as the ASUCI liaison with the office of the Dean of Students.
- e) Appoints with concurrence of a majority of the voting Council members, executive commissioners who shall be in charge of elections, Council Secretary, (executive commissioners who shall be responsible for the University of California Student Association, External Affairs) and others as created by a simple majority of the voting Legislative Council members.

## 3) Academic Affairs Vice President

- a) Is concerned with those matters relating to educational quality and shall coordinate input for campus academic affairs.
- b) Provides input to the appropriate bodies on the development of campus and University academic plans.

- c) Works for the continued improvement of undergraduate instruction.
- d) Is responsible for representing the campus in statewide and University-wide academic affairs and works with the Administrative Affairs Vice President to coordinate this input.
- e) Serves as the ASUCI liaison with the office of the Vice Chancellor, Academic Affairs.
- f) Serves as the ASUCI liaison with the Academic Deans, Directors and Department chairpersons, and works with the Administrative Affairs Vice President to facilitate cooperation with school and departmental associations.
- g) Is responsible for seeding out and responding to student attitudes, opinions and grievances relating to academic affairs, educational policy, teaching improvement and other topics which become apparent.
- h) Coordinates and directs the Student-Recommended Faculty Program along with the appointed selection committee.
- i) Coordinates ASUCI involvement with Campus Faculty and Course Evaluation Programs.
- j) Appoints with concurrence by a majority of the voting Council, executive commissioners who shall be in charge of Educational Policy, Grass Roots Organizing weekend, Teacher Evaluation and Course Handbook, Academic Senate, and others as created by a simple majority of the voting members of the Legislative Council.
- k) Oversees appointed student representatives to the Academic Senate committees, as determined by the Academic Affairs Vice President.
- l) Serves as ASUCI representative to the Academic Senate.

#### 4) Administrative Affairs Vice President

- a) Is concerned with the ongoing ASUCI and campus projects and programs.
- b) Is responsible for facilitating the developments and support of student associations, clubs and organizations.
- c) Is responsible for ensuring the continued involvement of students in influencing decisions made within the University that might affect them.
- d) Represents ASUCI on the Student Center Board.
- e) Serves as the ASUCI liaison to the Office of the Vice Chancellor of Student Affairs.

f) Represent ASUCI on the Associated Graduate Students of UCI.

g) Appoints with concurrence of a majority of voting Council, executive commissioners and directors who shall be in charge of Housing, Parking, Campus Wide Programming Committee, Anteatr Recreation Center Board, Freshman Education, and others as created by a simple majority of the voting Council members.

5) Student Services Vice President

a) Coordinates planning and is responsible for the efficient operation of revenue producing ASUCI business enterprises, except those programs delegated to the Executive Cabinet.

b) Serves as ASUCI representative to the Media Board or appoints a designate.

c) Is responsible for disseminating publicity regarding ASUCI events, programs, services and organizations to the student body, the campus staff and faculty, and the community.

d) Works with the Executive Cabinet to develop new services in the interest of meeting student needs.

e) Appoints by a majority of the voting Council, executive commissioners and directors who shall be in charge of Major Concerts, Dances, Speakers, Festivals, Films, Soundstage, Noon-Concerts, Reggae-fest, Athletics, Wayzgoose, and others as created by a simple majority of the voting members of the Legislative Council.

f) Serves as ASUCI representative to the Bren Events Center Board.

g) Develops and maintains all ASUCI programs relating to consumer-oriented services and entertainment for the Associated Students.

b. Elected and Appointed Voting Council member job descriptions:

1) Each Council member shall be required to staff an ASUCI information table at least six hours per quarter during his/her term of office.

2) Council members shall be required to hold office hours at least one hour every week. These shall be announced through the campus media. The location shall be at the discretion of the council member.

3) Council members shall be responsible for providing evidence of completion of these responsibilities to the Executive Vice President.

Failure to do so will result in dismissal by the Executive Vice President. Rules Committee

4) Council members shall meet with the dean or associate dean of the school from which they are a representative at least twice per quarter. If the Dean or Associate Dean is unavailable, a visit with a department chair will be permitted. At-Large representatives shall meet with the Dean of Undergraduate Studies.

5) Each council member shall introduce and execute at least one legislation per quarter.

6) Council members who fail to complete their appointed duties, as stated, shall be subject to dismissal at the discretion of the ASUCI Executive Vice President Rules Committee.

7) The above Council member responsibilities shall be included with the declaration of candidacy at the time of elections and be given to Council members by the Executive Vice President.

c. Appealing Dismissal

1) A written appeal to the Legislative Council Chair within one week following dismissal will result in Legislative Council vote, requiring (2/3) present to overturn the dismissal.

B. Council Provisions:

1. All Council seats, whether Council-appointed or elected, shall be held by one individual with one vote.

2. Anyone shall have the opportunity to speak at Council meetings, and is to be recognized by the Chair of the Legislative Council. Guests shall be empowered to raise points of order and points of information, to participate in discussion, and to propose friendly amendments.

3. No Council members, including the Executive Officers and Advisory members, shall by virtue of their seat, be granted any financial discount or advantage at any ASUCI sponsored function.

4. A voting Council member must be present and voting at all meetings in which he/she wishes to cast votes. Voting by proxy will not be accepted.

5. Legislation passed by the Legislative Council shall become effective eight (8) days from the date of passage unless otherwise stipulated at the time of passage by a two-thirds vote of the voting Council members present.

6. Voting Council members shall confirm or reject by a simple majority present all nominations for the student representative positions on all Administrative, Advisory, Academic Senate, or other ASUCI represented committees, as recommended by the respective Executive Officers and reviewed by the Rules Committee.

7. Voting Council members shall confirm or reject by a simple majority present appointments to ASUCI Commissioner status as nominated by the respective Executive Officers.

8. The Council shall keep a journal of its proceedings which shall be published, except for the records of executive sessions. The vote of each member shall be entered into the journal at the request of three members present.
9. All meetings of the Council must be open except when the Council wishes to go into executive session to deal with personnel matters, pending litigation, or investments. The Council may go into Executive Session to deal with the above three types of issues only. A notice of Executive Session must be posted in a public place at least three days in advance of each meeting.
10. Vacancies on the Council shall be filled by nomination of the Rules Committee with a two-thirds (2/3) consent of the voting Council members present. All such appointments serve the full term of the vacant seat.
11. A quorum of the Legislative Council shall be a majority of its voting members.
12. A regular Council member shall not hold another ASUCI elective office during his/her term on the Council.

#### C. Resignations:

1. A Council member may resign at any time for personal reasons without stating those reasons.
2. Any resignation must be in writing and signed, and shall be submitted to the Chairperson of the Legislative Council.

#### D. Change of School:

1. Council members with a change of school may be allowed, on an interim basis, to maintain their seats until the end of their term of office.

#### E. Vacancies and Appointments

1. The Chairperson shall announce to the Legislative Council all vacancies no later than one (1) Council meeting after the respective Council seat becomes vacant, and at each Council meeting thereafter.
2. In the event of an Executive Office being vacated, see the chain of command as described in the ASUCI Constitution.
3. Vacancies in the Council shall be filled by appointment of the Rules Committee with a two-thirds (2/3) consent of voting Council members present. The Rules Committee shall make Legislative Council appointment applications available within one (1) week of a vacancy.
4. Applications shall be due one week after they are made available. The deadline may be extended at the discretion of the Rules Committee.
5. Appointments shall be determined in the following manner:
  - a) The Rules Committee shall review all eligible applications.
  - b) The Rules Committee shall interview all eligible applicants. Selected candidates shall be presented to the Legislative Council for approval.

### IV. OFFICERS

#### A. Chairperson and Vice Chairperson:

1. The Executive Vice President is the Chairperson of the Legislative Council and shall remain objective while chairing council meetings in an orderly fashion and handling all bureaucratic procedures.
  2. The Vice President of Administrative Affairs Vice President is the Vice Chairperson of the Legislative Council and shall serve as Chair if the Executive Vice President is unable to do so.
  3. In the absence of the Administrative Affairs Vice President, the Academic Affairs Vice President, the Chair of the Rules committee, and then the Vice Chair of the Rules committee shall serve as Chair in that order.
  4. During Council session, the Chair shall insure that the rights of Council members, as proscribed by this document, are not violated.
  5. During Council session, the Chair shall only vote in the case of a tie, and forfeits all other voting privileges.
- B. Council Secretary:
1. The Council Secretary is to be nominated by the Executive Vice President in accordance with University Personnel Regulations, and appointed by a simple majority of the voting Council members present.
  2. The Council Secretary shall have prepared and posted the Council Minutes and other pertinent information following a Legislative Council meeting.

## **V. PARLIAMENTARY PROCEDURE**

- A. The Legislative Council shall abide by the parliamentary procedure rules as described in Robert's Rules of Order.
- B. Use of said book is subject to the limitations of the Council by-laws and the ASUCI Constitution.

## **VI. MEETINGS**

- A. Reasonable attempts must be made to contact all Council members for any regular, special, or summer contingency Council meetings.

1. All meetings of the Legislative Council must be open except when the Legislative Council wishes to deal with matters of pending or anticipated litigation, other legal matters, matters of personnel, or investments. To insure this, the Chair of the Legislative Council shall place a notice of upcoming meetings in a public area at least three (3) days in advance of each meeting.
2. There shall be no mandatory Council events which incur monetary debt.

### **B. Regular Meetings**

1. Council meetings shall be held Tuesday and Thursday from 5 pm until 7 pm each academic quarter.

### **C. Special Meetings**

1. The Council may initiate a Special Meeting by presenting a petition signed by a quarter (1/4) of its members to the Chair of the Council. This petition shall contain the date, time, location, and agenda of the meeting.

#### D. Summer Meetings

1. During the summer, the last day of finals week of the Spring quarter to the first day of the Fall quarter, the Legislative Council shall vest its full authority in a Summer Council. The members shall be those Council members who attend said council meetings. A quorum and a minimum of (3) Executive Officers must be present to conduct business.
2. The Summer Council shall not pass any measure which requires a two-thirds (2/3) vote of all voting Council members, unless those proportions are present.

#### F. Quorum

1. A majority of the total number of current voting Council members is a quorum for Legislative council sessions unless otherwise stipulated.

#### G. Attendance

1. Absences shall be defined as not being present for more than three fourths (3/4) of any Regular Legislative Council meeting or Council Committee meeting.
2. Any Council member who desires to leave a meeting in progress must be excused by the Chair, or that member shall be considered to have an unexcused absence for that meeting.
3. Any Council member with four (4) total absences per quarter at Regular Council meetings shall be dismissed from Council by Legislation from the Rules Committee.
4. Any Council member with four (4) total absences per quarter at Council Committee Meetings, shall be dismissed from Council by Legislation from the Rules Committee.
5. The Rules Committee shall seek a replacement for vacancies, providing there are at least four (4) Regular Council meetings remaining in the term. Dismissed persons are eligible to apply for such vacancies. A written appeal submitted to the Legislative Council Chair within one (1) week following a dismissal will result in a Legislative Council vote with two-thirds (2/3) required to overturn the dismissal.
6. Executive Officers shall not be exempt from this absence policy when acting on other business relating to their executive duties. The chair shall be informed of the reason(s) for absence prior to the meeting and shall announce these reason(s) during that absent officer's report time.

### VII. VOTING

- A. All duly elected or appointed voting Council members in good standing shall have full voting rights and privileges on the floor.
- B. Voting on main motions shall be by roll call on the demand of three (3) voting Council members.
- C. Only seats present and exercising their right to vote shall be counted when determining majority or two-thirds (2/3) votes.

D. If a Council member abstains on a vote, that member is voluntarily refraining from voting. Abstentions are therefore non-votes and shall not be counted as either yes or no, but shall count in the total number of votes.

### **VIII. AGENDA**

A. The Agenda shall consist of the following:

- I. Bureaucratic Procedures
- II. Public Comment
- III. Old Business
- IV. New Business
- V. Officer Reports
- VI. Special Committee Reports
- VII. Committee Reports
- VIII. Announcements
- IX. Adjournment

B. All guests shall sign in on a sign in sheet that will be passed around.

C. Bills and resolutions referred to a committee shall automatically be placed on the agenda for Old Business. All committee votes must be reported to the Legislative Council.

D. The Chairs of the necessary committees shall be placed first on the speaker's list of any main debate on legislation to make committee suggestion only. The Chairs shall thereafter be allotted the same debate privileges as any other Council member.

### **IX. LEGISLATION**

A. All major forms of legislation shall be introduced to the Legislative Council in the form of either a bill or resolution and numbered such that the first number refers to the year of existence of the ASUCI and the last number refers to the order in which the bill or resolution was presented that year, (i.e., Bill 21-09 or Resolution 24-75).

B. All legislation must be authored by a member of the Legislative Council.

C. All bills and resolutions must be submitted electronically to the Executive Vice President or designate no later than 5 pm on any Thursday in order to be on the agenda for the following Tuesday Council Session. All bills and resolutions must be submitted electronically to the Executive Vice President or designate no later than 5 pm on any Monday in order to be on the agenda for the following Thursday Council Session. The Executive Vice President at his/her discretion reserves the right to, upon the approval of the author of said legislation, defer any request to a latter Council Session if he/she feels a given session is full.

D. All bills and/or resolutions shall be posted in the ASUCI lobby at least three (3) days prior to their introduction to Legislative Council. This provision may be suspended by a two-thirds (2/3) vote of the Legislative Council.

E. The final vote and passage of legislation shall be confirmed by signature of the legislation by the chair of legislative council, and the chairs of the standing committees to which the legislation was referred, and shall be subsequently submitted to the ASUCI Judicial Board for its consideration by 5:00PM on the day following the legislations passage.

F. All bills and resolutions passed or defeated by the Summer Council must pass before the Regular Council for full review during the first three meetings of the Fall Quarter. Review is defined as examining in discussion without motions.

#### G . Bills

1. All financial allocations and financial policy statements shall be presented in the form of a bill.
2. The format of a bill shall include the following:
  - a. A complete written statement of the proposal(s).
  - b. The author's(') name(s) and the second's name.
  - c. The bill number
  - d. Account title
  - e. Amount(s) of money(ies) involved
  - f. A budget with a breakdown of the expenditures involved.If exact amounts are not known, then an estimate must be given
  - g. The date of presentation to the Legislative Council
  - h. The date of action.
3. Financial allocations shall be discussed under New Business at the time of their introduction. The Legislative Council shall wait one week before taking action on the new bill during which time the bill shall be considered by the Finance Committee.

#### H. Resolutions

1. All major policy items involving a change in policy shall be presented as a resolution
2. The format of a resolution shall include the following:
  - a. A complete written statement of the policy
  - b. The author's(') name(s) and the second's name
  - c. The resolution number
  - d. The date of presentation to the Legislative Council
  - e. The date of action.
3. Resolutions will be discussed under New Business. Action may be taken on a resolution at the meeting of its introduction. Resolutions must be approved by a majority of the voting Legislative Council members present, unless otherwise specified.

4. All political endorsements made by the Legislative Council shall be approved by two-thirds (2/3) of the voting Council members present. Political endorsement is defined as one for a local, state, or national proposition or pending legislation

5. The removal of a political endorsement requires a simple majority of those voting Council members present

6. The Legislative Council shall not endorse a specific candidate for local, state, or federal government offices.

#### I. Guest Speakers

1. Council members may invite guest speakers to speak to the Legislative Council.

2. A guest speaker shall be introduced by the chair and allotted speaking time as determined by the chair.

#### J. Time Limits

##### 1. Debates

a. Bills and resolutions under consideration in Old Business shall be limited to fifteen (15) minutes. b. Bills and resolutions under consideration in New Business shall be limited to ten (10) minutes.

##### 2. Reports

a. Executive Reports shall be limited to ten (10) minutes. b. Committee Reports shall be limited to ten (10) minutes.

3. At the end of these time limits, the Chair must ask for a motion to extend debate, table the legislation, vote immediately, or take alternate action.

### **X. COMMITTEES**

A. There shall be three (3) standing Committees: Rules, Finance, and Public Information,.

1. Each Council member shall serve on a Committee.

2. Each Committee shall be composed of council members as follows (approximately):

Rules: Thirty five percent (35%)

Finance: Thirty five percent (35%)

Public Information: thirty percent (30%)

a. Variation of 15% shall be tolerated in these divisions as determined by the Legislative Council.

b. A quorum shall represent fifty (50) percent plus one (1) of a total Committee's members.

3. The supervision of these Committees shall be the responsibility of the Legislative Council.

4. All committees shall select a Chair and vice chair by a majority vote of members including the Executive Officers. No Chair or Vice Chair shall be an Executive Officer.

## **XI. RULES COMMITTEE**

A. The Rules Committee shall be concerned with the regulations and policies of ASUCI operation and services.

1. The Rules Committee shall be responsible for:
  - a. Reviewing and revising the Council By-Laws, Elections Code, and Judicial Board Procedures.
  - b. Handling internal Council discipline in conjunction with the Council Chairperson.
  - c. Nominating students to fill vacant Council seats.
  - d. Handling business related to the operations and services of the ASUCI.
  - e. Reviewing the structure and working of resolutions and bills for their justifications and reasons, in order to recommend reasonable changes referred to it by the Legislative Council.
  - f. Reviewing nominees for appointed student representative positions.

2. The ASUCI Executive Vice President, and Vice President of Administrative Affairs shall be non-voting members of the Rules Committee.

## **XII. FINANCE COMMITTEE**

A. The Finance Committee shall be concerned with all financial affairs of Legislative Council.

1. The Finance Committee shall be responsible for:
  - a. Handling business involving financial allocation and other budgetary matters.
  - b. Monitoring the accounts of the ASUCI and making reports to the Legislative Council in conjunction with ASUCI Business Manager.
  - c. Reviewing all bills for its justifications and reasons in order to recommend reasonable expenditures, referred to it by the Legislative Council.
  - d. Requesting financial audits and financial documentation from the ASUCI President.
  - e. Meeting with the ASUCI Executive Director and/or Business Manager at the beginning of every quarter in order to learn about the budget in detail.
  - f. Making a copy of the ASUCI budget and monthly updates available at the ASUCI reception desk.
2. The ASUCI President shall be a non-voting member of the Finance Committee

### **XIII. PUBLIC INFORMATION COMMITTEE**

1. The Public Information Committee shall be concerned with the Legislative Council's public relations.

The Public Information Committee shall be responsible for:

- a. Academic and Administrative Concerns
- b. Serving as a catalyst for the generation of ideas and producing ASUCI publicity.
- c. Publicizing Legislative Council meetings and topics of discussion weekly

D. Shall maintain a written and computer data file history of all Legislative Council standing documents and legislative actions, as well as keep records of the actions of the ASUCI

2. The ASUCI Vice President Academic Affairs and Vice President of Student Services shall be non-voting members of the Public Information Committee

### **XIV. JUDICIAL BOARD**

#### **A. Judicial Board Provisions**

1. The authority of the Judicial Board shall include, but is not limited to the following:

- a. Reviewing weekly, all bills and resolutions adopted by the Legislative Council with regards to the Constitution and the By-Laws of ASUCI,
- b. Investigating charges of violation of the Constitution, the By-Laws, and all other rules and regulations of ASUCI,

2. A Judicial Board member shall attend weekly meetings to review all pending legislation and other business. Any Judicial Board member absent from three (3) weekly meetings per quarter shall be subject to the automatic forfeiture of the office. An appeal may be made to the Legislative Council, which may exercise the right to reinstate a Judicial Board member upon a two-thirds (2/3) affirmative vote of the voting members present.

3. The Judicial Board Chair shall chair and organize Judicial Board meetings.

4. The Judicial Board Chair shall submit all rulings of the Judicial Board to the Executive Cabinet, Legislative Council, and the Executive Director in written forms.

#### **B. Judicial Oversight Committee**

1. The authority of the Judicial Oversight Committee shall extend to all Judicial cases arising where the Judicial Board exceeds the boundaries of their jurisdiction under this constitution.

- a. The Judicial Oversight Committee shall be comprised of one Executive Officer, chosen by the majority of the Executives, one Legislative Council member, chosen by the majority of the Legislative Council, ASUCI Executive Director, and the Chair and Vice Chair of the Judicial Board.

b. The Judicial Oversight Committee shall be activated upon a petition to Legislative Council and a unanimous vote of approval by the Legislative Council members present.

## **XV. GUIDELINES FOR THE EXPENDITURE OF ASUCI FUNDS**

A. No money can be donated to the campaigns of person(s) running for campus, local, statewide, or national political office, either directly or indirectly. Monies can be paid as an honorarium for any (non-campaigning) speaking engagement. No member of the ASUCI supported media may use their position directly or indirectly to financially support any candidate for ASUCI office. Equal time and space must be provided to candidates not editorially promoted by an ASUCI supported media. Time and space provided to non-editorially promoted candidates shall be broadcast or published in similar location or time slots by the media in issues or programs subsequent to the original editorial prior to or during the election in which said candidates are involved.

B. ASUCI shall follow generally accepted business and accounting procedures and methods of accountability as approved by the Chancellor.

C. The total expenses incurred during one (1) fiscal year by the ASUCI will not exceed the total income and reserves for that year and reserves. Neither will the Council be empowered to approve expenditures to be made during one fiscal year, for which the corresponding income must occur during a different budgetary period.

D. A three quarter (3/4) vote of the entire Legislative Council is necessary to authorize any appropriation which would effect or increase a deficit between AS expense and AS income of the entire fiscal year. Should such an emergency situation exist, the funds will be drawn from the AS reserves.

E. The budget for the fiscal year, July 1 to June 30, shall be recommended by a closed committee composed of the Executive Officers of the current academic year and the Executive Officers of the upcoming year and passed by the Legislative Council of the current academic year. This committee shall be chaired by the President for the present academic year and the budget under consideration shall be forwarded to the Council at the committee's discretion, but must include a roll call vote of the members of the committee and may include any majority or minority reports by the officers involved. The Council, upon conclusion of these hearings, shall take final action on the budget.

F. In order to remove funding a letter of "Intent to Remove Funds" must be sent by campus mail or other reliable fashion of delivery to the parties involved. The letter must include: the name of the organization, the date of the decision, the problem(s), positive criticisms and suggestions to correct said problem(s) as well as a statement concerning any appeal procedures. Any Council member may introduce a letter of Intent to Remove Funds, but it must pass with a majority vote. The letter must give the party two weeks, the respondent may ask Council for a one or two week extension. This extension may be introduced by any Council member, but must be passed by a majority vote. If, after two weeks no request for an extension or a change in policy has occurred, then the funds may be removed by a two-thirds (2/3) vote of the Council. If, after funds are withdrawn, the respondent wishes to appeal the decision, it may be reintroduced by any Council member and a two-thirds (2/3) will be required to appeal the funding withdrawal.

This procedure is to be used for Commissioners as well as for Campus Organizations funded by ASUCI. In cases where regulatory committees exist, the committee may formulate a letter of Intent to Remove Funds and have any Council member introduce said letter. In cases in which letters have been independently introduced and a regulatory committee exists, it shall be the duty of the committee to endorse the letter.

## **XVI. INITIATIVES, REFERENDA, RECALL, AND CONSTITUTIONAL AMENDMENTS**

A. The name and student I.D. card number of an official registered UCI student shall constitute a valid signature for purpose of petitions requesting legislation, recall or constitutional amendments, as described in Articles VIII and X of the ASUCI Constitution. Such signatures shall be validated through the Office of the Registrar prior to the petitions introduction to the Legislative Council, if challenged by any member of the ASUCI.

B. A validly approved recall election shall take place during a general election, if a general election is to take place between fifteen (15) and thirty (30) days after the submission of a validated petition. If a general election is not to take place during the above described time limits, then a special election is to take place fifteen (15) days after the receipt of said petition.

## **XVII. AMENDMENT TO COUNCIL BY-LAWS**

### **A. Recommendations**

1. The Committee on Rules shall annually review the Council By-laws and make the recommendations for improvement.

### **B. Amendments and Revisions**

1. The Council By-laws may be amended or revised by three fourths (3/4) of the voting Council members present.
2. Amendments to the By-laws shall be proposed and automatically tabled one (1) school week prior to the forthcoming vote by the Legislative Council, to allow for their review.