



# MEETING MINUTES

## 1.29.2014

5:00-7:00 pm Woods Cove A  
Student Center UC Irvine  
*Winter Quarter Week 4*

### Present

Maricela Gonzalez  
Lauren Jiang  
Nicole Larson  
Megan Tom  
Dmitriy Nikitin  
Jason Hedy



1. Administrative – 30 minutes
  - a. Approve Week 3 Meeting Minutes

**Motion to approve Meeting Minutes Week 3 Winter 2014 - APPROVED**  
**5 YES 0 NO 0 ABSENT**

- b. Commissioner Updates
    - Megan
      - i. Presentation of Meeting Minutes Week 3
    - Maricela
      - i. Aquaponics purchased all materials for first phase of their project; in
      - ii. Email Brown Bag Theatre and Kicking Green to remind
      - iii. Meeting with Fuel Cell this week to discuss funds for their application
    - Dmitriy
      - i. Emailed Delta Epsilon Mu (Pre-health Fraternity) about possibility of sustainable concert
    - Lauren
      - i. Nancy in the process of making t-shirt design
      - ii. Contacted Tony about advertising agreement with New U
      - iii. Agenda for intern meeting: mock proposals to be evaluated by interns, sum up TGIF in three sentences, brainstorm what to do at TGIF table at Careathon, ask interns opinion about SISL, brainstorm promotional TGIF items
    - Nikki
      - i. Visited NICU Friday, Jan. 24 and learned about the machines that Care-a-thon funds are being donated towards
      - ii. Update TGIF contract to emphasize the requirement of follow up reports upon funding is approved
      - iii. Edit and complete last year’s project descriptions to validate
2. Project Applications – 1 hour and 30 minutes
  - Careathon
    - ✓ Requested funding for t-shirts, water bottles and organic food for the duration of the event
    - ✓ *Conditions: (400) T-shirts , (100) Bottles, Food \$500, not funding flyers*

**Motion to approve \$3700 for Careathon T-shirts, Bottles, Food & Tags – APPROVED**  
**5 YES 0 NO 0 ABSTAIN**

- EWEK Sustainable Souvenirs
  - ✓ Requested funding for giveaway sustainable t-shirts and organic water bottles that will be distributed throughout their weeklong event
  - ✓ *Conditions: (300) T-shirts and (300) Water Bottles, larger logo on t-shirt and require an educational program at booth upon giveaways*

**Motion to approve \$3463 for EWeek T-shirts and Water Bottles – APPROVED**  
**5 YES 0 NO 0 ABSTAIN**



- Relay for Life
  - ✓ Funding for biodegradable equipment and supplies, food, water bottles and posters
  - ✓ *Tabled to ask about further information regarding number of water bottles, where they're getting their food and biodegradable equipment*
- SISL 2014
  - ✓ Funding for program includes funding for educational programs, shuttles, supplies and other accommodations etc.
  - ✓ SISL Visit 1/29 Notes:
    - Include previous students that have been through the program already the planning process
    - Extended from 2.5 days to 3 day program, more time for discussion between students
    - Student feedback suggests that they learned leadership skills and are more informed about sustainability
    - Stipulation in being Student Mentor is helping with Fall Projects initiated by students from program
    - Project assistant responsibilities: Gathering and distributing materials, developing logistics of program
    - Student mentors helped in brainstorming ideas of the program but general planning was done by administration
    - *Tabled to discuss SISL visit and our thoughts*
- d. V-Day 2014
  - ✓ Funding for LED lighting for production, recyclable programs, tickets and posters
  - ✓ *Conditions: Will fund the lighting for the production as well as the programs, tickets and posters, and printing costs, but not surge protectors and flyers*

**Motion to approve \$3600 for V-Day to fund LED lighting, posters, programs & tickets – APPROVED**  
**5 YES 0 NO 0 ABSTAIN**

**Motion to end meeting – APPROVED**  
**5 YES 0 NO 0 ABSTAIN**