



Winter Quarter 2017 Week 10

15 March 2017

SGSM Conference Room

Board Members Present:

Roxana Ayala

Jamie Hearn

Emily Majorkiewicz

Ruth Priscila Morales-Toledo

Paola Romero

Tyler Valdes

1. Commissioner & Administrative Updates:

- Secretary: Emily Majorkiewicz
- Accounting: Paola Romero
 - \$112,831 in funds remaining and \$38,919 has been used thus far with accounts that have been open
- Marketing: Tyler Valdes
- External Affairs: Roxy Ayala
 - Will be sending out last newsletter soon, send any events for her to her add
- Sustainability: Jamie Hearn
 - Sustainability commissioner application opens week 1 of spring quarter, other board positions open week 4 of spring quarter
 - Care-A-Thon sent a revised application
 - Sent out Doodle Poll for intern meetings next quarter
- ASUCI: Stephanie van Ginkel

2. Bylaw review

- Tyler: Believes there should be a paid non-voting intern coordinator position specified in the bylaws. Post-event report also is not really explicitly stated as a duty under one of the commissioners in the bylaws. Also there are not really any ex officios.
 - Stephanie: Used to hold quarterly meetings with ex officios and send them meetings, usually are involved as they wish to be.
 - TGIF should avoid having 6 board members so that there is no risk of a tie. Can put the intern coordinator under one of the board members like marketing assistant. TGIF can have a 6th position, but must make a stipulation that in the event of a tie the Internal VP or Grant Manager would break the vote. Will clarify in the bylaws that Internal VP will first be contacted to break the vote, and then the Grant Manager will break the vote.
- Paola: Question about Article 12 Section A, number 6 about applications that list staff as contacts, wishes to update this to specify that students must be applying for project funds
 - Stephanie: Will update this to specify restrictions, in the past many departments/staff has asked undergraduate students to place names on a application that is strictly department, doesn't want to see a department head in the application unless they are directly working with students. Doesn't believe that any administrative staff names should be a primary contact in applications to avoid abusing powers. Would like to market TGIF within departments and throughout the school.
 - Rafael: Once submitting an application, there shouldn't be any administrative staff listed, but there could be some sort endorsement letter that comes with the application.
 - Stephanie: Staff/department head should be able to mentor and advise but cannot manage anything transaction wise. Can make a TGIF endorsement form for staff.

- Stephanie: GSRC send in many applications. Would like to see more organizations apply, and more outreach to more organizations. Can contact the student center for marquees and kiosk advertisements and campus-wide emails.
- Tyler: Would like more representatives from ASUCI sustainability at the GSRC meetings to give an update about the sustainability network.
 - Stephanie: Agrees that there should be more involvement, but much of it is due to students involved. It's up to the ASUCI sustainability student staff to meet more consistently.
- Tyler: Question about what kind of funding will be happening if everything becomes institutionalized within the university.
 - Stephanie: Will largely depend on the future students. Right now funding the next generation's technology.
- Stephanie: On 3D printers: in the past a student took 3D printers after they were funded. Advises that departments should be notified if such equipment is granted so that this does not happen.
- Tyler: Would like to propose a smaller mini grant-application that is a truncated version of the original application. Other TGIFs have this.
 - Jamie: Believes that some parts of the main application are redundant. Thinks that if the current application is updated, then doesn't see why a mini application is necessary if the same sort of questions would be asked. We should focus on making the current application better.
 - Tyler: Would be truncating each points and minimizing the key questions. Many students believe TGIF only funds very large projects. The application should be more accessible.
 - Stephanie: Likes the idea. Agrees the application is very long, TGIF should focus on pulling out redundancies first. Can consider making a small application at a cap of around ~\$250 and test run it next year. Doesn't want to delegitimize organization projects.
 - Rafael: Suggests making a programming application vs. about structural projects, or other focus applications.
 - Jamie: Likes separating the applications based on the nature of the projects. Theoretically different parts of a project staff can fill out the focus applications.
- Jamie: Question about making the application online so that the application is immediately submitted.
 - Stephanie: Cannot edit responses if done with job application method. Can talk to the website manager about this problem.
- Paola: Has updated the accounting drive with a section for every project and wanted to scan all of the check requests and have a folder for them
 - Stephanie: Recommends having an assistant accounting to help out with scanning and other work.

3. Projects under review:

- ASUCI Garden Signage

- Will be submitting an application later
- **Tabled for next quarter**
- Pause for a Cause
 - Emailed the t-shirt design this morning
 - Also sent the evaluation questions about the cigarette pick up
 - Did not receive link to what banners would look like or light refreshments and snacks
 - Tyler: Likes the connection between public health and the environment, but not that there are only about 50 participants anticipated and so much requested for t-shirts
 - Jamie: Does not believe that the event's focus necessarily requires t-shirts or refreshments
 - Paola: Seems to be using the same application as last year
 - Videos do not really relate to sustainability
 - **Vote: 0 In Favor, 5 Opposed, 0 Abstain**
- Care-A-Thon
 - Budget discrepancies are the same
 - Couldn't get back to us about the lighting costs, but prices increase because the Bren is larger
 - Said that 600-700 attendees are anticipated and that hydration station comes as part of the bundle but cost is still unclear
 - Will be ask them once more and have an online vote
 - **Tabled**
- Student Housing Sustainability Celebration and Costa Rica Program Symposium
 - Did not respond yet, have until Friday night to reply
 - Will Have an online vote next week
 - **Tabled**