Legislative Council Member Duties

The following is a summary of the responsibilities contained in the job description of a Legislative Council member as described in the ASUCI Legislative Council By-Laws:

1. Weekly Attendance to Legislative Council Meetings (Tuesday nights from 5pm-7pm) and Council Education (Thursday nights from 5pm-7pm).

2. Each Council member shall be required to make visitations to clubs each quarter. Visitations and contact shall occur as follows:
   a.) Each Council member shall work in a team of 2 or 3 Council members as determined by the Rules Committee. Each Team shall herein be referred to as a Club Outreach Committee (C.O.C.).
   b.) Members are required to make presentations to their clubs and organizations at least once per quarter.
   c.) Each Club Outreach Committee will be assigned the following eight (8) organizations as determined by the Rules Committee. These will include:

      Two Greek Organizations
      Two Multicultural Organizations
      4 Organizations representing various campus constituencies

3. Each Council member shall be required to staff an ASUCI information table at least six hours per quarter during his/her term of office.

4. Council members shall be required to hold office hours at least one hour every week. These shall be announced through the campus media. The location shall be at the discretion of the council member.

5. Council members shall be responsible for providing evidence of completion of these responsibilities to the Executive Vice President. Failure to do so will result in dismissal by the Executive Vice President.

6. Council members shall meet with the dean or associate dean of the school from which they are a representative at least twice per quarter. At-Large representatives shall meet with the Dean of Undergraduate Studies.

7. Council members shall be required to serve on one of five standing Committees.

Failure to meet these requirements may result in a Council member’s dismissal from Legislative Council.