UNIVERSITY OF CALIFORNIA, IRVINE
GUIDELINES FOR COMPULSORY CAMPUS-BASED FEES
(EXCLUDING STUDENT FEE FUNDED FACILITIES AND STUDENT
GOVERNMENT MANDATORY FEES)

These guidelines apply to the establishment or increase of student compulsory fees for supporting student-related programs and services. Examples include sports programs, childcare programs, and student health insurance. These guidelines do not apply to compulsory fees for student fee funded facilities or student governments.

They are provided in accordance with the University of California Policies Applying to Campus Activities, Organizations, and Student Policy 92, which states “To establish or increase a compulsory campus-based fee, Chancellors shall establish in campus regulations, prior to any referendum...procedures for student consultation, voting pool requirements, and approval requirements. All referendum results are advisory to the Chancellor and subject to final decision by the Chancellor and approval by The Regents.”

1. A proposal for the establishment or increase of a compulsory campus-based fee initiative may be submitted to the Chancellor for approval from one of the following sources:
   A. From ASUCI Legislative Council for undergraduate student compulsory fees;
   B. From AGS Council for graduate student compulsory fees;
   C. From both ASUCI and AGS Councils for compulsory fees affecting all students;
   D. A petition signed by at least 8% of the undergraduate students and/or at least 8% of the graduate students;

2. The content of the compulsory fee initiative shall be submitted to the Chancellor for approval. Information shall include: sponsoring organization, purpose of fee, amount of fee, effective date of fee, wording on ballot, and voting procedures. In addition, if undergraduate and graduate students are voting on the same initiative, both ASUCI Legislative Council and AGS Council shall determine whether the results of the balloting shall be combined or considered separately. Balloting for an initiative shall not take place without prior approval of the Chancellor.

3. If an UCI Administrative Office spends funds to produce printed materials in support of a fee initiative, it shall make available through the student governments an equal amount to produce printed material against the fee initiative. The amount of the funds shall be limited to the cost of printing this material. An “Information Brochure” about the initiative shall be exempt from this policy. The allocation of these funds shall be determined by the ASUCI Legislative Council and/or the AGS Council after reviewing proposals from registered UCI Clubs and Organizations. Expenditures shall be administered through the Student Governments Business Office.
4. For the fee initiative to be considered approved by students, at least 25% of the students affected by the fee must vote either “yes” or “no”, and of those voting at least 60% must have voted “yes”. If approved by students, the results of the election shall be submitted to the Chancellor for approval. The Chancellor will then forward the compulsory fee recommendation to The Regents for their approval.

5. If a fee initiative has multiple “yes” options, the results of the referendum shall be determined as follows:
   A. If the total of all the “yes” votes equals or exceeds 60% and at least 25% of the students have voted “yes” or “no”, the initiative is considered approved.
   B. The “yes” option approved shall be determined as follows:
      1. If any of the “yes” option receives 50% + 1 or more of the total votes (both “yes” and “no” votes), this option is the one approved.
      2. If none of the options receives 50% + 1 or more of the total votes, the “no” votes will be added to the lowest fee option. If this total is 50% or more, this lowest fee option is approved.
      3. If not, the “no” votes and the lowest fee “yes” votes will be added to the next lowest option. If this total is 50% + 1 or more, this option is approved.
      4. This process will continue until one of the “yes” options receives 50% + 1 or more of the votes.

6. The above guidelines apply to the establishment or increase of student compulsory fees. The Chancellor has the authority to establish the process for the elimination or reduction of an existing compulsory campus based fee. This process, including timeline, shall take into consideration commitments and obligations of the existing fee.

Approved:

[Signature]

Ralph J. Cicerone
Chancellor

[Date]